



THE  
EPISCOPAL  
DIOCESE OF  
TENNESSEE

## 2024 Budget Request for Mission Congregations

*The Mission of the Episcopal Diocese of Tennessee is to encourage and to equip one another as the baptized people of God to witness to the reconciling and transforming power of Jesus Christ.*

**To encourage good stewardship in our ministries and congregations we ask that any ministry or congregation receiving financial support from the Diocese of Tennessee submit a budget request.**

In addition, ministries and congregations are encouraged to submit a narrative budget request. Please consider taking this opportunity to sketch a narrative budget for the coming year that can be shared with your congregation or ministry as part of your stewardship effort and submit it as part of your request.<sup>1</sup>

Mission Congregation: \_\_\_\_\_

Deacon/Vicar/Priest in Charge: \_\_\_\_\_

Senior Warden: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Treasurer: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Person submitting request: \_\_\_\_\_

Diocesan funding received in 2023: \_\_\_\_\_

\_\_\_\_\_

<sup>1</sup> See the accompanying mailing “Resources for Creating a Narrative Budget.”

Diocesan funding requested for 2024: \_\_\_\_\_

1.) What are your goals for this mission congregation in 2024 and/or the goals for this request of support and how do you plan to accomplish them?

2.) How will you measure the success or achievement of your goals for 2024? Please be specific.

3.) Is there a target community which this congregation will reach? If so, state why this community was selected and how it will benefit.

4.) Please add any additional comments which might be helpful for our understanding of your work.

5.) If you received support from the diocese in 2023, please describe the uses of the funding. Please also describe any successes achieved, goals realized and/or lessons learned. Please describe how you measured the accomplishments. Please use specific examples if helpful.

Please mail or email this form along with your 2022 year-end financial statements, proposed 2024 budget, and narrative budget **by October 31, 2023**. If your 2024 proposed budget is not yet completed, please send a preliminary estimate.

Please make sure you are current in the submissions of your mission's 2023 monthly financial statements.

Please email your requests to [sabington@edtn.org](mailto:sabington@edtn.org) or mail them to:

Susan Abington, Finance Administrator  
The Episcopal Diocese of Tennessee  
3700 Woodmont Boulevard  
Nashville, Tennessee 37215