

**St. Paul's Episcopal Church**  
**510 West Main Street**  
**Franklin, TN. 37064**  
**Church office (615) 790-0527**  
**Donna Stokes-Rogers mobile: (615) 481-5144**  
**[www.stpaulsfranklin.com](http://www.stpaulsfranklin.com)**

### **Part-time Organist position at St. Paul's Episcopal Church**

St. Paul's Episcopal Church in Franklin, TN is a vibrant, energetic community of worshippers. We are led by two priests: our rector, Rev. Rusty McCown and Associate Rector, Rev. Monna Mayhall. Our music staff includes the Minister of Music (Donna Stokes-Rogers), a part-time organist and accompanist, three staff singers (currently looking to add a soprano section leader), and two Sunday morning instrumentalists (Derek Pell, violin, and Kent Burnside, guitar.)

#### Music Groups:

- Adult Choir (rehearses on Wed. evenings, 6:00-8:00 pm)- approximately 18 singers
- Chamber Choir (rehearses on Wed. evenings also, occasionally until 8:30 pm)- 12 singers
- Handbell Choir (rehearses Sundays following the 11:00 am service (12:15-1:00 pm)- 11 ringers
- St. Cecilia Choir (includes ALL the children at St. Paul's and rehearses during Children's Chapel two Sundays a month)

Weekly Sunday morning Eucharist services with music are at 8:45 and 11:00 am

- 8:45 is led by Organist, Violin and Guitar duo, and a soloist (usually MoM) or small group of singers. 8:45 is also broadcast via Facebook live each week.
- 11:00 is led by Adult Choir and Organist.
- There are 7:30 am and 6:00 pm Eucharist services as well, but they are spoken. No music.

#### Extra performances:

- Holy Week and Easter include Palm Sunday, Wednesday rehearsal, Maundy Thursday, Good Friday, Saturday evening Easter Vigil service, and Sunday morning Easter services.
- We offer Bluegrass and Stained Glass services on the second Sunday of June, July, and August, bringing in a mandolin and banjo player.
- On the first Sunday in November, we offer an All Saints concert (sometimes a major work and sometimes a service of smaller anthems and readings.) 2024 All Saints will offer Evensong at 6:00 pm instead.
- Advent Lessons and Carols (first or second Sunday in December) at 6:00 pm
- Christmas Eve Eucharist Services:
  - 4:00 pm Prelude and 4:30 pm service
  - 7:00 pm Prelude and 7:30 pm service
  - 10:30 pm Prelude and 11:00 pm service.
  - We are joined by a string quartet each year for all three services and the clergy, staff, musicians and their families have a festive dinner at the Rectory after the 4:30 service.
- Christmas Day Eucharist- 10:00 am

This position is part time, requiring approximately 12 hours per week (with exceptions noted above) and is designed to allow other 9-5 employment.

- Playing at two services on Sundays (8:45 am and 11:00 am) (7:30 am-12:30 pm) approx. 5 hours per week
  - From Memorial Day to Labor Day, there is only one Sunday service with music at 10:00 am
  - Accompanying Choir practice on Wednesday evenings, 6:00-8:00 pm). approx. 3 hours per week (once a month Thursday evenings)
  - Practice and planning time at organist's convenience approx. 4 hours per week
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The Minister of Music (MoM) (Donna Stokes-Rogers) chooses the hymns and service music and posts this list to clergy, administration, and organist each Monday. Clergy will occasionally add verses or change hymns, so flexibility is needed. MoM also chooses music for all choirs and other instrumentalists.

The Organist will choose their own Prelude and Postlude music. Organist should also be prepared to provide music during communion (after instrumentalists at 8:45 and Choir at 11:00).

Organist is given four paid Sundays off per year.

Organist is encouraged to offer recitals or special musical events at his/her convenience, in accordance with the church calendar.

Organist is also allowed to teach privately from the church facilities, in accordance with the church calendar. (Funerals will always be given first priority.)

Weddings and Funerals at St. Paul's

- Organist fees for weddings are currently set at \$300 and are paid directly to organist from wedding party. Organist is invited to set their schedule and list of duties as needed.
- Funeral fees are \$200. These are paid from the Music Fund of the Church, as we do not charge families any funeral expenses.

\$1,700 per month= 20,400

December bonus 1,200

Easter Bonus 1,200

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**Salary: \$22,800 per year (to be paid in equal bi-monthly payments)**

St. Paul's will also provide:

- Paid dues to American Guild of Organists (\$120) per year
  - Up to \$300 for other professional dues or continuing education per year
  - Up to \$200 for Music purchases for Organist per year
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**Package \$ 23,420**