

**Transition Committee**

Role, Gifts & Skills, and Requirements

**The Role of the Transition Committee**

The Transition Committee is charged by the Standing Committee to steward a healthy, smooth, prayerful, and respectful transition during the discernment, election, and consecration of a new bishop. It is further charged with planning, coordinating, and carrying out key events throughout the transition, while remaining attentive to the relationships affected across the diocese.

Operating under the guidance of the Standing Committee, the Transition Committee handles major *logistical* and *relational* aspects – including welcoming and hosting nominees, and planning and hosting events for the celebration of Bishop Bauerschmidt and Caroline, the electing convention, and the ordination.

The Committee will extend hospitality, care, and respect to all involved; communicate clearly and helpfully; work within set timelines and budgets; maintain confidentiality; and prioritize the well-being of all individuals affected during this significant diocesan process.

This committee will conduct a majority of the planning before the nominee slate is announced. Once the slate is announced, the Transition Committee takes over from the Search Committee and its work continues through the ordination and installation.

#### **Gifts and Skills**

The particular gifts and skills most helpful for members of the Transition Committee include:

1. Commitment to representing the fullness of our diocese
2. Deep faith and active participation in the life of the Church. Love for the Lord and the Lord’s Church.
3. Hospitality
4. Experience with event planning and management
5. Communication and social media skills
6. Fostering connections with clergy and laity across the diocese
7. Good working relationship with the diocesan staff
8. Experience with liturgy planning and the Book of Common Prayer
9. Good technical and organizational skills: email, zoom, sharing docs, etc.
10. Being prayerful, thoughtful, and discerning
11. Being pastoral, collegial, collaborative, and hospitable. Committed to listening to the Holy Spirit and to one another.
12. Being tactful and diplomatic
13. Being enthusiastic and creative
14. The ability to keep information confidential
15. Time and availability for this work. Regular meetings in person and online (monthly or more frequently, at times).

**Requirements for serving on the Transition Committee**

1. All lay members of the Transition Committee shall be active, contributing, confirmed communicants of an Episcopal parish in the Diocese of Tennessee.
2. All clergy members of the Transition Committee shall by canonically resident in the Diocese of Tennessee.
3. All members of the Transition Committee will take the Dismantling Racism training of the Diocese of Tennessee.
4. All members of the Transition Committee will take the appropriate Safe Church, Safe Communities training modules.
5. All members of the Transition Committee must have an individual email address that only the committee member can access (not a shared email address between a couple, for example).